



**MEMORANDUM OF UNDERSTANDING (MoU)**

**BETWEEN**

**INSTITUTE KEMAHIRAN ISLAM**

**DARUL RIDZUAN (IKDAR)**

**PERAK**

**AND**

**STATE ISLAMIC UNIVERSITY**

**SUNAN KALIJAGA YOGYAKARTA**

**INDONESIA**

THIS MEMORANDUM OF UNDERSTANDING is made on the 26 Wednesday of September in this year 2018.

BETWEEN

Institut Kemahiran Islam Darul Ridzuan, a higher education institution for tahfidz in Malaysia which operates a higher education study equivalent to DIPLOMA III (D3), and having its address at Kampung Jambu, 34000 Taiping, Perak, Malaysia (here in after referred to as "IKDAR") and will include its lawful representatives and permitted assigns of the other part; (here in after referred to singularly as "the Participant" and collectively as "the Participants"),

AND

State Islamic University Sunan Kalijaga, an institution of higher education under the Ministry of Religion Affairs (here in after referred to as "UIN SUKA"), having its address at Jl. Marsda Adisucipto Yogyakarta 55281 and will include its lawful representatives and permitted assigns on the one part;

WHEREAS

The Participants are desirous of entering into this Memorandum of Understanding (hereinafter referred to as "MOU") to declare their respective intentions and to establish a basis of direct cooperation and collaboration in the fields of education and training programs of mutual interest, between the Participants upon the provisions as contained herein.

THE PARTICIPANTS HAVE REACHED the following understandings:

#### PARAGRAPH 1

##### OBJECTIVE

The Participants, subject to the provisions of this MOU and the laws, rules, regulations and national policies from time to time in force in each Participant's country, will endeavour to establish, promote and develop on a basis of direct cooperation and collaboration in the field of education and training programs of mutual interest.

#### PARAGRAPH 2

##### AREAS OF COOPERATION

2.1 Each Participant will, subject to the laws, rules, regulation and national policies from time to time in force, governing the subject matter in their respective countries,

endeavour to take necessary steps to encourage and promote cooperation in the following areas:

**2.1.1 Exchange of Students**

2.1.1.1 Students of one Participant may be accepted by the other Participant for admission to undertake studies if they meet the specified admission requirements and may also be accepted to undergo work attachment programme in the host country if such program of studies includes that particular component.

2.1.1.2 Students of one Participant may be accepted by the other Participant for admission to undertake some courses as non-graduating students ("Study Abroad Programme") and may also be accepted to undergo work attachment programme in the host country if such program of studies includes that particular component.

**2.1.2 Joint workshops and training programs**

The Participants will jointly initiate the workshop and training programs of mutual interest. The Participant which initiates any workshop and training program will, in a field of likely interest to the other Participant, wherever possible, invite staff of the latter Participant to participate in the workshop and training program on such provisions to be decided upon mutually in writing between the Participants.

**2.1.3 Joint research and development projects**

The Participants will jointly initiate the research and development projects of mutual interest. Both Participants will act as a partner or co-researcher in all research proposal submitted by either Participant.

The Participant which initiates a research and development project in a field of likely interest to the other Participant will, wherever possible, invite staff of the latter Participant to participate in the project on such provisions to be decided upon mutually in writing between the Participants.

**2.1.4 Joint education programs**

Participants will endeavour to provide joint education programs of mutual interest on such provisions to be decided upon mutually in writing between the Participants.

### 2.1.5 Exchange of Staff

#### 2.1.5.1 Academic Members

Either Participant may invite an academic member of the other Participant for a short term sabbatical leave who may be allowed to be engaged in teaching or research on such provisions to be decided upon mutually in writing between the Participants

#### 2.1.5.2 Non-academic Members

The Participants may decide to exchange Library, Administrative or other non-academic staff for training or work attachment on provisions to be decided upon mutually in writing between the Participants.

### 2.1.6 Cooperation in Other Areas

The link and cooperation may, subject to mutual agreement in writing, be extended to other areas not mentioned above to be mutually decided upon by the Participants.

## PARAGRAPH 3

### EXCHANGE PROCEDURE

- 3.1 The procedures to be followed in establishing any exchange scheme or programme or any form of cooperative work under this MOU will be as follows:
  - 3.1.1 Proposals for any form of cooperative work which falls under the scope and fields of academic link and cooperation provided in this MOU will be submitted through liaison officers designated by both Participants;
  - 3.1.2 The names of the liaison officers designated by both Participants will be made known to each other in writing from time to time.
  - 3.1.3 The liaison officers will jointly decide on any proposals for any form of cooperative work, provided that the final approval for any exchange scheme, programme or any form of cooperative work under this MOU will be decided and confirmed in writing under the signatures of the Rector of IKDAR and the Rector of UIN SUKA.
  - 3.1.4 The liaison officer who will prepare and supervise the program to be implemented and present a joint annual report about the activities of this MOU to both Participants.

3.1.5 The scope, terms and conditions of any approved exchange scheme, programme or any form of cooperative work will be provided in an Addendum to this MOU as and when the need arises.

3.1.6 The exchange of staff, students or teaching, research and Library materials need not be reciprocal simultaneously.

#### PARAGRAPH 4

##### FINANCIAL ARRANGEMENTS

4.1 This MOU will not give rise to any financial obligation by one Participant to the other.

4.2 Except as otherwise set out in this MOU, each Participant will bear its own cost and expenses in relation to this MOU.

4.3 The financial arrangements in establishing any exchange scheme or programme or any form of cooperative work under this MOU will be based on the following principles:

4.3.1 Charges for all activities will, where appropriate, be based on cost recovery as far as possible;

4.3.2 Where it is not possible to follow the principle mentioned in Paragraph 4.3.1 above in specific cases, commitment to funding for any activity will be decided upon by discussion and in writing on a case by case basis;

4.3.3 Expenses to be incurred or arising from any exchange scheme or programme or any form of cooperative work under this MOU such as advisory visits and staff attachments, will be negotiated and decided upon mutually in writing and by the signatures of the Rector of IKDAR and Rector of UIN SUKA.

#### PARAGRAPH 5

##### EFFECT OF MOU

This MOU serves only as a record of the Participants' intentions and does not constitute or create, and is not intended to constitute or create, obligations under domestic or international law and will not give rise to any legal process and will not be deemed to constitute or create any legally binding or enforceable obligations, express or implied.

#### PARAGRAPH 6

##### AMENDMENTS

6.1 Either Participant may request in writing an amendment or modification of all or any part of this MOU.

- 9.2 The use of the name, logo and/or official emblem of any of the Participants on any publication, document and/or paper is prohibited without the prior written approval of either Participant.
- 9.3 Notwithstanding anything in Paragraph 9.1 above, the intellectual property rights in respect of any technological development and any products and services development, carried out :-
- 9.3.1 Jointly by the Participants or research results obtained through the joint activity effort of the Participants, will be jointly owned by the Participants in accordance with the provisions to be mutually decided upon; and
- 9.3.2 Solely and separately by the Participant or the research results obtained through the sole and separate effort of the Participant, will be solely owned by the Participant concerned.

#### PARAGRAPH 10

##### CONFIDENTIALITY

- 10.1 Each Participant will observe the confidentiality and secrecy of documents, information and other data received from or supplied to, the other Participant during the period of the implementation of this MOU or any other agreements made pursuant to this MOU.
- 10.2 For purposes of Paragraph 10.1 above, such documents, information and data include any documents, information and data which is disclosed by a Participant (the Disclosing Participant) to the other Participant (the Receiving Participant) prior to, or after, the execution of this MOU, involving technical, business, marketing, policy, know-how, planning, project management and other documents, information, data and/or solutions in any form, including but not limited to any document, information or data which is designated in writing to be confidential or by its nature intended to be for the knowledge of the Receiving Participant or if orally given, is given in the circumstances of confidence.
- 10.3 Both Participants agree that the provisions of this Paragraph 10 will continue to have effect between the Participants notwithstanding the termination of this MOU.

#### PARAGRAPH 11

##### NO AGENCY

Nothing contained herein is to be constituted a joint venture partnership or formal business organization of any kind between the Participants or so to constitute either Participant as the agent of the other.

**PARAGRAPH 12**

**SETTLEMENT OF DISPUTES**

Any difference or dispute between the Participants concerning the interpretation and/or implementation and/or application of any of the provisions of this MOU will be settled amicably through mutual consultation and/or negotiations between the Participants through diplomatic channels, without reference to any third parties or international tribunal.

**PARAGRAPH 13**

**NOTICES**

Any communication under this MOU will be in writing in the English language and delivered personally or sent by registered mail to the address or sent to the electronic mail address or facsimile number of **UIN SUKA** or **IKDAR**, as the case may be, shown below or to such other address or electronic mail address or facsimile number as either Participant may have notified the sender and will, unless otherwise provided herein, be deemed to be duly given or made when delivered to the recipient at such address or electronic mail address or facsimile number which is duly acknowledged:

To IKDAR:

: **INSTITUT KEMAHIRAN ISLAM DARUL RIDZUAN**

No. 30, Wisma IKDAR, Jalan Kampung Jambu 4,  
Medan Koperasi Kampung Jambu, 34000  
Taiping, Perak, Malaysia

Tel: +60 5 8081101

Email: pro\_ppmdr@darulridzuan.com.my

To UIN SUKA:

: **STATE ISLAMIC UNIVERSITY SUNAN KALIJAGA**

Jl. Marsda Adisucipto, Yogyakarta 55281

Tel: + 62 274-512474

Fax: + 62 274-586117

Email: kerjasama@uin-suka.ac.id

The foregoing record represents the understandings reached between **UIN SUKA** and **IKDAR** upon the matters referred to therein.

**SIGNED IN DUPLICATE** at **IKDAR** on this **Date Day Month** in this year of **2018** in the English Language by the authorised signatories on behalf of the Participants.

For and on behalf of

**INSTITUT KEMAHIRAN ISLAM DARUL RIDZUAN**



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**MUHAMMAD FAIZAL BIN TAHIRUDIN, M.Ag**  
Rector

For and on behalf of

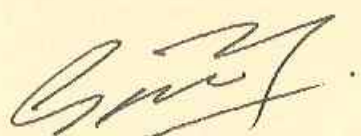
**STATE ISLAMIC UNIVERSITY SUNAN  
KALIJAGA, INDONESIA**



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**PROF. YUDIAN WAHYUDI, M.A., Ph.D**  
Rector

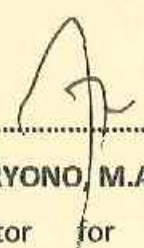


In the presence of:



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**TUAN SYED MOHAMMAD BIN SYED ZAKARIA**  
**LLB, LLM, M.A**  
Law Advisor

In the presence of:



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**DR. H. WARYONO, M.Ag**  
Vice Rector for Students and  
Cooperation Affairs